



**CONTRACTOR LICENSE APPLICATION**

**Building Safety Department**

The City of Vadnais Heights

800 East County Road E • Vadnais Heights, MN 55127

Phone: 651.204.6015 • Fax: 651.204.6100

www.cityvadnaisheights.com

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Fax: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Cell: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ E-mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of License applied for (check one):

- General Construction
- Excavating
- HVAC

List other cities in which you hold a license: \_\_\_\_\_

Has any other city denied you hold a license? If yes, please explain: \_\_\_\_\_

List Names and Addresses of Officers:

Officer: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The applicant makes this application pursuant to all the laws of the State of Minnesota and such rules and regulations as the City of Vadnais Heights may from time to time prescribe. The annual license fee is \$50 regardless of when applied for during the year, and the license period is from July 1 to June 30. Proof of insurance is required as follows:

Public liability insurance shall not be less than \$50,000 for injuries, including accidental death to any one person, and subject to the same limit for each person, in an amount of not less than \$100,000 on account of any one accident and property damage insurance in the amount of not less than \$25,000. Excavating contractors: \$5,000 license and permit bond also required.

The undersigned agrees that they will abide by the codes/laws of their construction activity category and will apply for all necessary permits required by the City and/or State of Minnesota.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

- License fee paid
- Certificate of insurance was submitted in proper amounts and time period
- Bond was submitted by excavating contractor

License Expiration Date: \_\_\_\_\_

Checked and Approved By: \_\_\_\_\_ Date: \_\_\_\_\_